

## **Community Colleges Australia Sponsorship 2017: Terms and Conditions**

1. CCA agrees to provide the sponsor with the agreed inclusions as outlined in the sponsorship brochure. Any additional requirements will be at the sponsor's expense.
2. The sponsor agrees to abide by all rules and regulations adopted by CCA in the best interests of the Conference and agree that CCA shall have the final decision in adopting any rule or regulation deemed necessary prior to, during or after the conference.
3. The sponsor agrees to abide by the payment schedule as outlined by CCA.
4. The sponsor will be liable for and indemnify and hold CCA harmless from any loss or damages whatsoever directly or indirectly occurring to or suffered by any person or company, including, without limiting the generality of the foregoing, the sponsor, other sponsors and members of the public attending the conference, either on the said space or elsewhere if said loss or damage arose from or was in any way directly or indirectly connected with the sponsor's occupancy of said space.
5. CCA reserves the right, at its sole discretion, to change the date or dates upon which the conference is to be held and shall not be liable in damages or otherwise by reason of any such change. In addition, CCA shall not be liable in damages or otherwise for failure to carry out the terms of the agreement in whole or in any part where caused directly or indirectly by or in consequence of fire, flood, storm, war, rebellion, insurrection, riot, strike or any cause whatever beyond the control of CCA whether similar or dissimilar from the causes enumerated herein. In the event that the conference space to be used by the sponsor should be in any way rendered unusable, this contract shall not be binding.
6. The contract may be cancelled by either party provided written notice is received by 1 June 2017, in which case a full refund will apply. If the sponsor cancels after this time, the sponsor will be liable for 100% of the total contracted cost. Space abandoned or not occupied at the start of the conference may be repossessed without indemnity and reassigned by CCA for other sponsors and uses.
7. CCA reserves the right to alter or change the space assigned to the sponsor, and the conference floor plan.
8. CCA reserves the right to alter or remove exhibits or part thereof and to expel sponsors or their personnel if, in CCA's opinion, their conduct or presentation is objectionable to other conference participants.
9. The sponsor agrees to confine their presentation with the contracted space only and to maintain staff in the book space during conference hours.
10. The sponsor agrees that any contact with the press on conference premises shall be by arrangement with CCA.
11. The sponsor is responsible for the placement and cost of insurance related to his/her participation in the conference.
12. There will be limited provisions for storing materials at the Citadines prior to the conference. Sponsors are strongly encouraged to make arrangements with the Citadines directly for storing and shipping for the conference.
13. The sponsor agrees to observe all union contracts and labour relations in force, agreements between CCA, official contractors serving companies and the building in which the conference will take place and according to the labour laws of the jurisdiction in which the building is located.
14. The sponsor agrees that no display may be dismantled or goods removed during the entire run of the conference, but must remain intact until the closing hour of the last day of the conference. The sponsor also agrees to be entirely responsible for the moving-in, assembly, maintenance, disassembly and removal of the exhibit, equipment and belongings to and from the conference building, or in the event of failure to do so, the sponsor agrees to pay for such additional costs as may be incurred.
15. The sponsor agrees not to cause any damage to the walls, floors and ceilings in connection with the erection of the any exhibition stand or the utilisation of the exhibited products.
16. Sponsors with special security needs should contact CCA. Every precaution will be made to prevent losses due to pilfering, but CCA will not accept liability for losses of any kind.
17. The sponsor agrees to obtain any necessary permits or approvals required from any Commonwealth, State or Local Government for the display of products.